

HOPE Animal-Assisted Crisis Response

Services and Operations Report

September 08

Looking back at emails, it was August 07 when I sent the outline for the update to S&O to the RD's – YIKES.

Progress to report:

1. All content from old S&O shifted into new outline framework (outline below)
2. Updated S&O drafted thru structure section
3. Work in Animal Welfare Manual references

Next steps:

1. Complete full draft
2. Gear up committee
3. Work new S&O thru committee

Decisions requested from the BOD at this meeting that feed in to S&O – some more directly than others (below are some draft motions that can be modified/made after initial BOD discussions):

1. ID's on dogs: I move that Hope ID's are only to be worn by human members, and that the Hope vest is the identification for the dogs.
2. Shirt (embroidery): I move that only dark green polo shirts (long or short sleeve) with the Hope logo embroidered on them are acceptable as the Hope uniform shirt.
3. Vest change: I move that the wording "Animal Assisted Crisis Response" on the dog vests be changed to "Comfort Dogs". Teams with the older vests will not be required to buy new vests as a result of this change. Teams are encouraged to order a new vest - particularly if theirs is getting old.

Requests for BOD/Regions:

- This committee is really a new start, (not to discount Vicki and Catherine's volunteering in the past!). If you have someone in your region that would like to help, I'll be ready to go committee work in the fall.

Current outline (although I am considering putting the actual process of the call outs last – after all the other context is laid out (structure, attire, conduct, etc)).

SnO TOC

Introduction

all outs

Process

The invitation to participate

Agency/organizaion calls Hope out

Consider moving up structure conduct, attire and Id – lays the groundwork for the process of call outs

HOPE Animal-Assisted Crisis Response

	Hope generated contact	
	Establishing contacts	
Structure		
	Coc	
	Additional positions	
	Team selection	
Before		
	Availability/phone tree	
	Preparing for a call out – what to bring	
	RECOMMENDED EQUIPMENT TO BRING ON ASSIGNMENT –	
	checklist is appendix A	
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	Lead teams	
During		
	Safety and status	
	Communications	
	Checking in	
	Long term call outs	
	Shifts	
	Days off	
	Media	
	Checking out	
After		
	Safety and status	
	Documentation	
	Expenses	
Conduct		

HOPE Animal-Assisted Crisis Response

Ethics policy – attached – in the manner described by the Hope ethics policy	
Invited and authorized	
Your partner’s advocate	
Human	
Animal	
What to say – check with Lois, Debbie and Yvonne for tip sheets to attach	
Identification –	
id, vest, cert letter, insurance	
how to reorder (badge, clothing/vests)	
Attire	
Drills, exercises, training – same policies and guidelines apply	
Tips for traveling with your partner	
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