

Services and Operations Committee Report – Jun 2009

Committee members/contributors:

Karen Thompson – PNW

Aliza Levenson – SER

Vicki Lee – RMR

Chris Bunce - EUS

Debbie Hatherly

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Dave Valentine

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Schedule/Plan for body of document:

1. Round 1 comments from committee by 1 March - **complete**
2. Version 2 back to the committee by 11 March - **complete**
3. Round 2 comments from committee by 23 March - **complete**
4. Version 3 back to committee and to editor by 30 March – **complete (special thanks to Chris!)**
5. Final comments from committee by 10 April – **edit complete**
6. Final copy to committee and BOD by 15 April – not complete
7. Provide to BOD for annual meeting discussion by 21 Jun

Schedule/Plan for full document:

1. Work BOD comments from annual meeting by 30 Jul
2. Complete appendices by 30 Jul
3. Provide to BOD for approval by 30 Jul