



## Job Description: Board Director

<b>Role:</b>	Director	<b>Category:</b>	Elected Volunteer
<b>Number of Positions</b>	10 to 12	<b>Travel Required:</b>	Travel Required
<b>Term</b>	2 years	<b>Term Limits:</b>	3 consecutive terms
<b>Eligibility Requirements</b>	Member in good standing for at least two years Current Conflict of Interest statement signed annually Experience as Regional Manager, State/Area Coordinator, committee member, or an equivalent leadership position outside of HOPE		
<b>Additional Information</b>	Reference for current Board Members and terms: <a href="http://www.hopeacr.org">www.hopeacr.org</a> , click "Contact"		
<b>Reporting Structure</b>	Reports to the Membership		

### ROLE AND RESPONSIBILITIES

HOPE Animal-Assisted Crisis Response is a nonprofit organization incorporated in the state of Oregon. In the event that any provision this document is inconsistent with any corresponding provision of Oregon law, Oregon law will govern.

#### I. GENERAL PROVISIONS

##### A. Number of positions

1. The authorized number of Directors is between ten (10) and twelve (12).
  - a) One (1) Board of Director per region
  - b) Three (3) Board of Directors at large

##### B. Term of Office

1. All terms of office will be two years unless otherwise specified.

##### C. Term Limits

1. A Director may not serve more than three consecutive two-year terms.
2. Once a Director has served three consecutive terms, that Director must wait a minimum of one year before once again running for election to the Board.
3. Notwithstanding the expiration of his or her term, each officer may continue to serve in office until his or her successor will have been duly elected or until he or she has resigned or been removed from office.



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II. AREAS OF RESPONSIBILITY FOR THE ORGANIZATION

- A. Oversee operations.
- B. Develop policies and procedures as well as bylaws.
- C. Develop and implement short-term goals as well as strategic planning for long-range development.
- D. Process all Incident/Concern reports.
- E. Assume financial responsibility.
- F. Develop and maintain an annual budget.
- G. Attend all Board meetings and other meetings as necessary.
- H. Attend the semi-annual and annual meetings in person.
- I. Communicate information from the Board to Regional Managers and members in your region to ensure that the Board is acting in the members' best interest.
- J. Be an active member on, or liaison to, committees when required or needed.

Reviewed By:	Board of Directors	Date:	8/23/2020
Approved By:	Board of Directors	Date:	8/23/2020
Last Updated By:	Nicholas Meier	Date/Time:	8/24/2020 2:43 PM
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